



BASIC TRAINING

in Head Start GOVERNANCE and the POLICY COUNCIL Role

December 6, 2011

Doubletree Worthington, Columbus, Ohio

This reformatted full day intensive session will equip Parent Leaders and Parent Involvement Staff with a solid understanding of the Head Start Governance Structure and the role of Policy Council, laying the foundation for a successful partnership to support positive program outcomes.

Training will be facilitated by Barbara Haxton, Julie Stone and Becky Glasure

9:00 am to 12:00 pm General Session

Understanding Head Start

Head Start Funding
Federal, Regional and State Structure
Links to State Systems
What's Ahead for Head Start
Head Start Dictionary
Program Definitions and Program Options
Accountability, Oversight and Monitoring

Understanding Policy Council Roles and Responsibilities

Performance/Program standards specific to Policy Council
Roles and responsibilities of a board
Bylaws
Rights and Responsibilities of Policy Council Membership
Relationship of Policy Council to program, governing board, staff/directors

12:00 pm to 1:00 pm Lunch Provided

1:00 pm to 4:00 pm Activity Based Breakout Sessions

Meeting Basics

Participants will explore what makes meetings work, learn basic Parliamentary Procedure, review resources to support successful meetings, and practice strategies to make meetings more effective.

Team Roles and Relationships

Participants will engage in team building activities and explore group dynamics, leading to a better understanding of self and practical tools and activities to apply to different Head Start group and team settings.

THE OHIO HEAD START ASSOCIATION

OHSAI Basic Training in Head Start Governance and the Policy Council Role
TUESDAY, DECEMBER 6, 2011 * 9:00 A.M.-4:00 P.M.

Agency/Organization _____

Address _____

City _____ State _____ Zip Code _____

Phone _____ Fax _____ Email _____

Please list participant names below (duplicate form if necessary)

<u>Name</u>	<u>Role</u>
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

Registration Rates:

<u>Member</u>	<u>Member On-site</u>	<u>Non-Member</u>	<u>Non-Member On-Site</u>
\$120.00	\$170.00	\$170.00	\$220.00

Deadline for Registration: **Friday, November 25, 2011 (extended to 11/29)**

OHSAI strives to have as many attendees as possible pre-registered and paid. If payment cannot be made by the deadline, please forward a purchase order. If a registration must be cancelled, please do so seven (7) working days prior to the training. OHSAI does not refund registration fees but alternate participants may attend.

Late Fees: \$25.00

Registrations received after the deadline listed above will be assessed a late fee of \$25.00 per person.

Check enclosed made payable to the Ohio Head Start Association, Inc. (OHSAI)

PO enclosed PO# _____

Received in OHSAI Office _____ Check# _____ Check Date _____ Amount Received _____

The Ohio Head Start Association, Inc. □ 144 Westpark Road, Dayton, OH 45459
937/435-1113 Fax: 937/435-5411 www.ohsai.org

HOTEL INFORMATION

Hotel Reservations should be made directly to

Doubletree Hotel Columbus/Worthington

175 Hutchinson Avenue

Columbus, Ohio 43235

614-885-3334

1-800-870-0349

http://doubletree.hilton.com/en/dt/groups/personalized/C/CMHWNDT-OHS-20111205/index.jhtml?WT.mc_id=POG

Rates: \$100.00 Single/Double

Deadline for registration at these rates is

Monday, November 14, 2011

**Please call in ASAP with your
reservations**